



Retail Bookstore Sales Associate

The Tuckamore Shop has an opening for a dedicated and highly motivated Retail Sales Associate to join our Rocky Harbour book store location. The primary responsibility of the Retail Sales Associate is to provide superior service to all customers and assist the management team as need.

Responsibilities:

- Assist all customers in a professional and timely manner.
- Operate a cash register, conduct sales transactions through internet-based electronic commerce, and prepare bank deposits.
- Assist in receiving and stocking of all merchandise.
- To maintain merchandising standards established by store manager and/or operational manager including window displays, sales floor displays, promotional displays, etc.
- To actively participate in store activities including assisting in receiving and stocking of all store merchandise.
- Present a professional, neat appearance, maintain a good attendance record and arrive at work at the scheduled time.
- Participate in all daily store housekeeping responsibilities that include interior, product organization, etc.
- Adhere to all company policies and procedures.

Qualifications:

- Displaying effective customer service skills on an ongoing basis.
- Strong detail-oriented abilities and skills.
- Ability to work well unsupervised as well as being a strong team player.
- Flexibility with regard to availability and work schedules (Day, Evening, Weekend).
- Having good organizational skills including the ability to do multiple tasks simultaneously.
- Being highly motivated with a strong willingness to learn.
- Being able to manage your time efficiently and appropriately.

This is a representation of the responsibilities associated with the position of Retail Sales Associate. However, other tasks do exist, and the Retail Sales Associate will be responsible for performing all other duties as directed by management.

If this sounds like it's for you, please apply no later than **4:00 PM on April 28, 2022**. We thank all applicants for your interest, however only successful candidates will be contacted.

Salary: \$15:00 Per Hour Full-Time, Seasonal

Closing Date: April 28, 2022 @ 4:00 PM

Apply To: Gros Morne Cooperating Association

PO Box 130

Rocky Harbour, NL

A0K 4N0

Telephone: 709-458-3610

Or/Email: jackie@gmist.ca